

HAYFIELD LANE PRIMARY SCHOOL Fund - Mission Statement

School Fund Aims:

Hayfield Lane Primary School :-

- Develop effective relationships between the pupils, staff, parents, wider families and the local community
- Arrange social events, curriculum and extended school enrichment activities
- Raise funds for school equipment, resources and projects which enhance the education of our pupils

Officers:

The Chair of the Fund is the Headteacher.

The Administrator of the fund is the Finance Assistant.

The signatories of the fund are 2 of the Headteacher, the Assistant Headteacher and Mrs E Ryland (Year 1 teacher)

The auditor of the fund is an independent auditor, appointed on an annual basis by the Governing Body through the Business Manager.

The School Fund comprises money raised from various events and activities which include:

- Donations from stakeholders
- Commission from school photographs
- Contributions from Celebration events
- Raffles
- Uniform Sales (none profit making)
- Miscellaneous fundraising for Hayfield Lane Primary School and for processing of monies raised for other nominated charities

The school fund will be used to promote the caring ethos of the school by:

- Enhancing the curriculum, making learning fun and enjoyable
- Providing additional support for after school clubs
- Providing additional resources to enhance learning at the discretion of the Headteacher
- Supporting educational visits at the discretion of the Headteacher
- Providing provisions for Christmas parties and other extraordinary exciting opportunities (both planned and opportunistic)
- Providing rewards and special gifts to deserving individuals as approved by the Headteacher.
- Providing prizes for fundraising at school events (excluding alcohol)

Financial Procedures

The financial procedure will be as in the Doncaster Schools Financial Regulations and Fair Funding Scheme for Financing Schools.

Dissolution of the School Fund:

- The school fund will be dissolved if a) the school closes, or b) the school amalgamates with another school.
- Any assets remaining after satisfying the outstanding debts and liabilities will be given to the school for the benefit of the children at the school in a charitable manner. Once the school has closed, any assets remaining will be given to a local children's charity to be chosen by the School's Governors.

This Mission Statement was put to the Finance Committee in February 2018 for ratification and is reviewed annually thereafter.